

Glastir Small Grants Process

Complete
Glastir
application
process

1) Apply to create an RPW online account

<https://gov.wales/sites/default/files/publications/2019-01/rpw-online-how-to-register.pdf>

You'll need a Government Gateway ID

<https://gov.wales/sites/default/files/publications/2019-02/rpw-online-how-to-access-the-government-gateway.pdf>

2) Choose the option to complete an online registration form to be issued with a CRN (Customer Reference Number)

3) Register your fields by using the 'Manage My Land' function within RPW Online

When an application window is open, submit EOI through your RPW account.

Instructions on Welsh Government Website:

<https://beta.gov.wales/glastir-small-grants-using-rpw-online-apply>

If your EOI is selected, Welsh Government will send you a contract to be accepted via RPW online.

After accepting the contract, but **before starting your work you must take geotagged "before" photographs** that will form part of your final claim.

This means your phone / camera must be GPS enabled:

<https://gov.wales/sites/default/files/publications/2017-11/glastir-small-grants-geotagged-photo-guidance.pdf>

Carry out the work according to the relevant Glastir guidance which will accompany the contract. **Make sure you only claim for the work actually carried out e.g. meters of fence.** Failure to do so may result in Welsh Government applying penalties.

Your claim must be submitted before the deadline, through RPW online.

This will require "before" and "after" photos to verify the work. This is extremely important- failure to provide geotagged photo evidence will result in not being able to claim the grant money.